

(Incorporated in Bermuda with limited liability) (Stock Code: 1199)

# **Shareholder Communication Policy**

### **Objective of the Policy**

COSCO SHIPPING Ports Limited (the "Company" or "CSP") is committed to enhancing long-term shareholder value through regular communication with its shareholders, both individual and institutional (the "Shareholders").

### General

- The Company believes an informed, constructive dialogue between the Board and shareholders is important to improving corporate governance.
- We will focus on open communication and fair disclosure, with emphasis on the integrity, timeliness and relevance of the information provided. We will fully disclose information in accordance with the continuing obligations of the stock exchanges on which we are listed. We will ensure information is communicated accurately and in such a way as to avoid the creation or continuation of a false market.
- We aim to communicate with shareholders in a way that meets their needs. New shareholders are consulted on their preference to receive documents or information from us either by means of a website or in printed form.
- We will send notifications of the availability of documents or information to those shareholders who have elected to receive documents or information from us by means of a website. Shareholders may at any time elect to receive documents or information from us in printed form. Printed copies will be provided without charge.
- Communication with shareholders is given high priority. Extensive information about our activities is provided to shareholders in annual reports and accounts and interim reports, which are available on our website (https://ports.coscoshipping.com).

### **Financial Reporting**

The publication of financial results will be timely. We will aim to provide a fair, balanced and understandable disclosure of information to allow shareholders to assess CSP's financial position and prospects.

#### Sustainability Reporting

Information on our sustainability policies and practices is provided in our annual Sustainability Report and on our website (<u>https://ports.coscoshipping.com</u>). We will keep shareholders informed of the ways in which we seek to achieve sustained profits for shareholders, develop long-lasting client relationships, value our employees and manage the social and environmental impact of our business.

### **General Meetings**

Registered shareholders are encouraged to attend the AGM held in Hong Kong. The AGM provides opportunities for shareholders to exchange views with the Board. The Chairman and Vice Chairman of the Board and Directors will be available at the AGM to answer shareholders' questions relevant to the business of the meeting. The external auditor will attend the AGM. Detailed particulars of the items of special business to be considered at the AGM are provided to shareholders in the Notice of the AGM. Shareholders who are unable to attend and vote at general meetings are encouraged to appoint proxies to attend, speak and vote on their behalf.

#### **Investment Community Communications**

Representatives from the Company will meet regularly with investors and analysts individually and at conferences organised for this purpose. They will also attend investor conferences organised by other financial institutions.

To facilitate communication between the Company, Shareholders and the investment community, results briefings, one-on-one-meetings and non-deal roadshows (both domestic and international), conference calls as well as reverse roadshow are conducted with Shareholders, potential investors and analysts from time to time.

Representatives who have dealings with the investment community will comply with the CSP Investor Relations Guidelines.

#### CSP Website

We will post on our website (<u>https://ports.coscoshipping.com</u>) copies of our monthly throughput data, annual reports, interim reports, quarter results, statutory announcements and other relevant documents or information used in communicating with investors and analysts. These will be posted as soon as practicable after they have been released to the relevant stock exchanges.

Documents posted on our website will be maintained on the website for at least five years.

#### Webcasts

The presentations of interim and annual results by management are webcast and available on our website.

#### Shareholders' Enquiries

Shareholders may, at any time, direct questions, request for publicly available information and provide comments and suggestions to Directors or management of the Company. Such questions, requests and comments can be addressed to the Investor Relations Department by mail to 49th Floor, COSCO Tower, 183 Queen's Road, Central, Hong Kong or by email to <u>ir.csp@coscoshipping.com</u>.

Registered shareholders should direct any enquiries about their shareholdings (for example transfers of shares, change of name or address, lost share certificates or dividend cheques) to the Registrars at the appropriate address on our website "Investors – Shareholder Information – Stock Information".

#### **Review of this Policy**

This policy is subject to regular review by the Board to ensure its effectiveness and to reflect current best practice.

## **Publication of Policy**

This Policy is available on the website of the Company.

March 2019