



COSCO SHIPPING Ports Limited

中遠海運港口有限公司

(於百慕達註冊成立之有限公司)

(股份代號：1199)

CORPORATE COMMUNICATION REQUEST FORM 公司通訊申請表格

(For Registered Shareholders only 只供登記股東使用)

To: COSCO SHIPPING Ports Limited (the “Company”)
(Stock code: 1199)
c/o Tricor Secretaries Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong

致： 中遠海運港口有限公司(「本公司」或「貴公司」)
(股份代號：1199)
經卓佳秘書商務有限公司
香港夏愨道16號
遠東金融中心17樓

I/We would like to receive all future Corporate Communications* of the Company in the manner indicated below:

本人/吾等欲以下列方式收取 貴公司日後刊發的所有公司通訊*：

(Please mark a (✓) in **ONLY ONE** of the following boxes) (請僅在其中一個空格內劃上「✓」號)

by electronic means through the Company’s website (https://ports.coscoshipping.com) (instead of in printed copies), with email notification to my/our email address at _____ (if any), or a notification letter mailed to my/our address, of the publication of Corporate Communications on the Company’s website; **OR** 透過 貴公司網站 (https://ports.coscoshipping.com) 以電子方式收取公司通訊 (而非收取印刷本)，而有關公司通訊已載於 貴公司網站的通知，請發送至本人/吾等的電郵地址 _____ (如有) 或郵寄至本人/吾等的地址：或

to receive the **printed English version** of Corporate Communications **ONLY**; **OR** 僅收取公司通訊之英文印刷本；或

to receive the **printed Chinese version** of Corporate Communications **ONLY**; **OR** 僅收取公司通訊之中文印刷本；或

to receive both **printed English and Chinese versions** of Corporate Communications. 同時收取公司通訊之英文及中文印刷本。

Name(s) of Shareholder(s)

股東姓名

Signature

簽名

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

Address

地址

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

Contact telephone number

聯絡電話號碼

Date

日期

Notes 附註：

- Please complete all your details clearly.
請閣下清楚填寫所有資料。
 - If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign this Request Form in order for your request to be valid.
如閣下持有之股份屬聯名持有，則本申請表格須由該名於本公司股東名冊上就閣下聯名持有之股份名列首位之股東簽署，閣下之申請方為有效。
 - Any form with no signature or otherwise incorrectly completed will be void.
如本表格未有簽署或填寫不正確，則本表格將會作廢。
 - The above instruction will apply to the Corporate Communications to be sent to you until you notify the Company c/o Tricor Secretaries Limited to the contrary or unless you have at any time ceased to have holdings in the Company.
上述指示將適用於發送予閣下之公司通訊，直至閣下經卓佳秘書商務有限公司通知本公司另外之安排或任何時候不再持有本公司之股份。
 - For the avoidance of doubt, we do not accept any other special instruction written on this Request Form.
為免存疑，本公司概不接受本申請表格上書寫之任何其他特定指示。
- * Corporate Communications include but are not limited to (a) the directors’ reports, annual financial statements together with the independent auditor’s reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.
公司通訊包括但不限於：(a)董事會報告、年度財務報表連同獨立核數師報告及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)委任代表表格。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- “Personal Data” in these statements has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“PDPO”).
本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義。
- The supply of your Personal Data to the Company is on a voluntary basis and such data will be used for processing your instructions and/or requests as stated in this form.
閣下是自願向本公司提供閣下個人資料，該等資料用以處理閣下在本表格上所述的指示及/或要求。
- Your Personal Data will not be transferred to any third parties (other than the Branch Share Registrar of the Company) unless it is a requirement to do so by law, for example, in response to a court order or a law enforcement agency’s request and will be retained for such period as may be necessary for our verification and record purposes.
除非按法例規定，例如應法庭命令或執法機關的要求，否則閣下的個人資料將不會轉交任何第三方(本公司之股份過戶登記分處除外)及將在適當期間保留作核實及記錄用途。
- You have the right to request access to and/or to correct your Personal Data in accordance with the provisions of the PDPO. Any such request should be in writing addressed to the Personal Data Privacy Officer of Tricor Secretaries Limited at 17/F, Far East Finance Centre, 16 Harcourt Road Hong Kong.
閣下有權根據《私隱條例》的條文要求查閱及/或修改閣下的個人資料。任何該等要求均須以書面方式向卓佳秘書商務有限公司(地址為香港夏愨道16號遠東金融中心17樓)的個人資料私隱主任提出。

(Please cut long the dotted line請沿虛線剪下)

Mailing Label 郵寄標籤

Tricor Secretaries Limited
卓佳秘書商務有限公司
Freepost No. 簡便回郵號碼：10 GPO
Hong Kong 香港

Please cut the mailing label and stick it on the envelope to return this Request Form to us.
No postage stamp necessary if posted in Hong Kong.
閣下寄回此申請表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄毋須貼上郵票。